



Production Associate

Department: Production

Reports to: Production Lead/Supervisor

Job Summary: Proactively handles production equipment throughout the powder coating process as specified by job packets efficiently and accurately to achieve the desired quality and quantity of work.

Duties and Responsibilities:

- Use job packets and blueprints to establish equipment set up, masking requirements and routine.
- Count, label, mask and unmask parts accurately.
- Keep hooks and hanging racks neat, organized, and burnt-off.
- Build or alter racking systems appropriately for hanging parts as required.
- Pre-hang parts on racks and hang parts on the line per job packet instructions.
- Set up powder guns consistently and equipment in accordance to the parts being coated.
- Verify powder being used through inventory usage reports and properly organize powder.
- Perform basic quality tests and monitor parts using thickness gauge, MEK, etc.
- Inspect and package parts for shipment to in accordance to customer specifications.
- Wrap and/or band completed parts for shipment to customers.
- Complete run specification tickets and notify Production Lead of any discrepancies.
- Work with Leads to update Process Specification forms/prints/drawings.
- Identify and rework parts to meet quality standards.
- Monitor equipment for any irregularities reporting any necessary repairs.
- Perform routine cleaning on process equipment– wash tanks, coating equipment, ovens, etc.
- Organize and clean masking and packing supplies maintaining proper inventory.
- Remove scrap powder from booth as required and properly disposes of it.
- Communicate with all areas of production to enhance teamwork effort.
- Take initiative to help other production areas as needed.
- Provide recommendations for process improvement.
- Maintain a clean, organized and safe working environment.

Job Requirements

Requirements:

- Ability to understand and operate powder coating equipment
- One-year minimum manufacturing background/experience preferred
- Ability to follow directions on blueprints
- Ability to become forklift certified by All-Color Powder Coating, Inc.
- Ability to communicate effectively and follow direction
- Accuracy with attention to detail
- Ability to speak and understand the English language
- Ability to work flexible hours or overtime as needed
- Professionalism

Other Duties

Please note this job description is not designated to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Physical Requirements**Physical Activities/Requirements:**

Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions. This is largely an active role and considered to be Medium Work as defined by All-Color: Balancing, Stooping, Bending, Twisting, Kneeling, Crouching, Reaching, Standing for sustained periods of time, Walking, Pushing, Pulling, Lifting, Fingering, Grasping, Feeling, Talking, Hearing, Seeing, and Repetitive motions.

Work Environment:

As part of the job requirements, employee will be working in a production setting being exposed to atmospheric conditions, restricted movement in work space, extreme temperatures during warm months, and limited exposure to hazardous materials.

All-Color Powder Coating, Inc. provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, All-Color Powder Coating, Inc. complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

All-Color Powder Coating, Inc. expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status. Improper interference with the ability of All-Color Powder Coating, Inc.'s employees to perform their job duties may result in discipline up to and including discharge.

Classification: Non-Exempt