



Truck Driver

Reports to: Shipping & Receiving Supervisor

Description: Pick Up and Deliver products and/or parts from Customers and Vendors associated with All-Color Powder Coating Inc. Act as an Ambassador of All-Color as you are out in the public driving a truck with All-Color's name on it.

Duties:

1. Perform Daily Safety Checks & Vehicle Inspection.
2. Report any unsafe equipment or working conditions to your supervisor.
3. Drive safely to ensure life and material are transported safe and secure.
4. Ensure cargo is secured properly compliant with safety requirements.
5. Wash vehicle as weather and operating conditions require to maintain a clean vehicle.
6. Report any needed repairs or special Maintenance to your supervisor immediately.
7. Deliver all products promptly and accurately
8. Ensure vehicles are kept current with fluids, i.e.; fuel, DEF, windshield, oil, transmission
9. Assist Shipping & Receiving Supervisor and Clerk to load and unload both customer and vendor trucks as needed.
10. Ensure paperwork for deliveries and pickups are correct with discrepancies reported to your supervisor.
11. Work with supervisor to plan trip logistics and obtain necessary documents to transport goods.
12. Be the eyes and ears of the company with regards to customer and vendors comments and suggestions
13. Track and record fuel and peripheral expenditures.
14. Maintain a positive attitude that promotes team work within the company.
15. Additional duties as assigned.





Special Requirements :

1. Able to lift 100lbs occasionally
2. Able to lift 25lbs frequently on a daily basis
3. Knowledge of Straight Truck – All Areas
4. General knowledge of Southern Wisconsin logistically

Qualifications:

1. High School graduation or equivalent
2. Valid Driver's License with good driving record.
3. Must have communication and interpersonal skills, along with the ability to read, write, and speak English
4. Forklift Certification/Training Class through All-Color Powder Coating, preferred.

